CITY OF BELLEVIEW AGENDA
City Commission Meeting

Belleview City Hall
Commission Room
5343 SE Abshier Blvd.
Belleview, FL
July 1, 2025
6:00 PM

Christine Dobkowski, Mayor
Seat 2 Ray Dwyer, Commissioner
Seat 3 Ronald T Livsey, Commissioner
Seat 4 Robert "BO" Smith, Commissioner
Seat 1 Michael Goldman, Commissioner

Welcome to the City of Belleview Commission meeting. The Commission regularly meets the first and third Tuesday of every month at 6:00 pm, unless otherwise noted. The Commission meetings are open to the public, and the Commission encourages and values your opinions as they move forward in the decision-making process.

As a courtesy to others, please silence your cell phone or other electronic devices before entering the Commission Chambers. If you need to take a call, please step outside.
In accordance with the Americans with Disabilities Act, persons needing assistance with any of these proceedings should contact the City Clerk's office at least 48 hours in advance of the meeting at Lmerritt@belleviewfl.org or 352-245-7021 extension 2109.

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE - COMMISSIONER GOLDMAN

ROLL CALL

APPROVAL OF MINUTES

Approval of the 06-17-2025 Commission Meeting Minutes
06-17-2025 Minutes

PUBLIC HEARING: FIRST READING

Public Hearing First Reading: Watercrafts in Lake Lillian Ordinance 2025-07
2025-07 Watercrafts Prohibited in Lake Lillian

PUBLIC HEARING: RESOLUTION

Resolution 25-02: WRWSA Grant Program
25-02 WRWSA Grant Program

UNSCHEDULED AUDIENCE:

Unscheduled Audience

OTHER CITY BUSINESS/DEPARTMENT UPDATES:

Updates: City Clerk

Updates: Finance Department

Public Works: City of Belleview Vulnerability Assessment
IPO 30 Vulnerability Assessment

Updates: Chief of Police

Updates: Information Technology

Updates: City Attorney

Updates: City Administrator

COMMISSION UPDATES:

Commission Updates

Approval of Minutes

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Approval of the 06-17-2025 Commission Meeting Minutes

PRESENTING PARTY:

Mayor Dobkowski

ITEM TYPE:

Approval of Minutes

BACKGROUND:

RECOMMENDED ACTIONS:

Motion to approve as received or as amended the 06-17-2025 Commission Meeting Minutes

ATTACHMENTS:

06-17-2025 Minutes

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

CITY OF BELLEVIEW
CITY COMMISSION MEETING
MINUTES

Belleview City Hall
Commission Room
5343 SE Abshier Blvd.
Belleview, FL
June 17, 2025
6:00 PM

Mayor CHRISTINE K. DOBKOWSKI
Seat 1 MICHAEL J. GOLDMAN
Seat 2 RAY DWYER
Seat 3 RONALD T. LIVSEY
Seat 4 ROBERT "BO" SMITH

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE – Commissioner Smith

ROLL CALL OF COMMISSIONERS: Present: Livsey, Smith, Goldman, Dwyer Dobkowski

APPROVAL OF MINUTES:

a. 06-03-2025 Commission Meeting Minutes

Motion made by Commissioner Smith to approve the 06-03-2025 Commission Meeting Minutes as presented; seconded by Commissioner Dwyer.

Motion was called by a roll call vote. Ayes: Livsey, Smith, Goldman, Dwyer, Dobkowski

UNSCHEDULED AUDIENCE:

No one came forward.

OTHER CITY BUSINESS/DEPARTMENT UPDATES:

a. City Clerk: Public Art Project

Clerk Merritt gave a presentation on painted statues for the City of Belleview to continue the initiative of bringing more art to the community. Many areas have public art projects featuring painted animals, including Marion County and Ocala with their Horse Fever project. In keeping true to the Belleview spirit, the city could distinguish itself and hold true to the "City with Small Town Charm" ethos.

Mayor Dobkowski asked if anyone in the audience had any comments. No one came forward.

Commissioner Dwyer had concerns with the funding and making sure there is enough available. Commissioner Goldman commented that there should be citizen participation and feedback before moving forward. All Commissioners were in favor of birds as the theme for the project.

Commissioner Smith expressed trepidation regarding vandalism. Deputy Chief Bryan and Administrator Moody stated there has been no vandalism to other art projects within the city, which had been a concern when the murals at the Community Center were painted.

Commission directed staff to obtain feedback from citizens before moving forward.

b. Development Services: Bellehaven Setback Clarification

At the April 1, 2025 Commission Hearing, the Bellehaven Phase 3 Preliminary Plat was approved with the variance to allow setbacks of 20' front, 15' side, and 5' rear. After the meeting, staff compared this variance with other Bellehaven submittals and discovered that the variance was not listed consistently on all plans or on individual pages of the plans. On 3/1/22 the proposed concept plan showed the correct setbacks of 5' side and 15' rear and was presented as such. The approved Master Plan and Phase 2 Final Plat had an error on the cover page however, the lot data on page 2 was correct. Therefore, staff requested clarification from the engineer of record. Tillman & Associates provided a clarification letter and new sheets for all plans. Requested setbacks are 20’ front, 15’ rear, 5’ side.

Commissioner Smith voiced concerns about the small lot sizes on new development within the city; he would like to see projects with larger lots. Commissioner Goldman replied that the lot sizes are determined by the developers and the housing market.

Mayor Dobkowski asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Goldman to approve corrections to the setbacks for the Bellehaven development; seconded by Commissioner Dwyer.

Motion was called by a roll call vote. Ayes: Livsey, Smith, Goldman, Dwyer, Dobkowski

c. Development Services: Economic Development Incentive Program

DSD Chancey passed out the forms created for the Economic Development Incentive Program which included the application and scoring sheets.

d. Finance Department: Absent, attending conference.

e. Public Works: N/A

f. Police Department: N/A

g. Information Technology: Hearing Devices

ITD Towne received a quote from Marion Music for new devices. He will be reviewing them and will present them at the next meeting.

h. Legal Services: N/A

i. Administrator: Holiday Outdoor Decoration Piggyback Agreement

At the June 3, 2025 meeting, staff was directed to obtain proper documentation to piggyback another municipality's contract with Holiday Outdoor Decor. The city attorney has reviewed and determined that the Town of Davie Contract meets the requirements of Florida Statutes and the City of Belleview code. Holiday Outdoor Decor will purchase, own, install, maintain, and store all decorations. This is a three-year agreement with an annual cost of $50,212.50.

Mayor Dobkowski asked if anyone in the audience had any comments. No one came forward.

Commissioner Smith stated he is in favor of the contract to remove costs and time from the Public Works Department.

Commissioner Dwyer asked if sponsorships could fund the contract. Administrator Moody responded that CRA funds are earmarked for this type of contract, whereas sponsorship money goes towards funding the events.

Motion made by Commissioner Smith to approve the contract for Holiday Outdoor Decor; seconded by Commissioner Goldman.

Motion was called by a roll call vote. Ayes: Livsey, Smith, Goldman, Dwyer, Dobkowski

j. Administrator: Watercrafts in Lake Lillian

Administrator Moody stated the city received a question from a citizen asking which ordinance covers fishing from a non-motorized kayak on Lake Lillian. After review of the current code, it was determined that the City's current ordinance does not allow swimming or motorized boats but makes no mention of non-motorized conveyances. City Attorney Landt presented a draft ordinance for review to prohibit use of all boats, kayaks, or other floatation devices unless authorized for official use by the Public Works Department.

Commissioner Goldman requested the opinion of our insurance carrier and additional costs as part of consideration for the ordinance. The Commission directed staff to move forward with the ordinance to be presented for first reading at the next meeting.

k. Administrator: Florida Express Environmental Contract

The city entered into an agreement with Florida Express Environmental for residential and small business solid waste, yard trash, recyclables, and white goods effective January 1, 2020. The

agreement period of five (5) years ends on December 31, 2025, but includes a right to renew for another five (5) year period up to three (3) times. Should the city exercise its right to renew, negotiations must be made regarding increases in the collection rate for the renewal period. The agreement caps the increase at three percent (3%).

John Paglia III of Florida Express Environmental came forward to discuss the renewal of the contract. Florida Express Environmental will renew the contract without raising the rates; the only increase will be the disposal portion as determined by Marion County Solid Waste. Mr. Paglia provided the Commission with the MCSW fee schedule increases through 2027.

Commissioner Goldman and Commissioner Dwyer expressed their satisfaction with the terms as long as it is only the disposal fee that will increase.

Mayor Dobkowski asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Goldman to negotiate the contract extension; seconded by Commissioner Smith.

Motion was called by a roll call vote. Ayes: Livsey, Smith, Goldman, Dwyer, Dobkowski

COMMISSION UPDATES:

Commissioner Dwyer:

Has received several calls related to the maintenance of the state-owned concrete medians on US Hwy 441; he will discuss the issue at the next TPO meeting.

Commissioner Dwyer discussed the recent mobile vendor ordinances and allowing food trucks to remain on premises if they own the property. Attorney Landt stated he would change the code if directed, but there may be additional legal requirements to remain a permanent fixture.

Mayor Dobkowski directed Attorney Landt to work with DSD Chancey to discuss this in regards to the Florida Building Code and other legalities.

Commissioner Livsey: N/A

Commissioner Goldman: N/A

Commissioner Smith:

Received several phone calls that contractors were working on Sundays. Requested law enforcement to visit after first warning to ensure work has stopped.

DSD Chancey remarked that spoke to the contractor who stated they did not have any work scheduled that day and it may have been a subcontractor who was unaware of the city's policy.

Commissioner Smith asked whether the electrical issue had been taken care of at the ball fields at the Sports Complex. Mayor Dobkowski observed that the fields were still closed and the batting cage nets have not been installed. Administrator Moody will contact Jim Couillard with Marion County Parks to follow up.

Commissioner Goldman left the meeting at 6:45 PM and rejoined at 6:47 PM.

Mayor Dobkowski: Disconnection and Utility Billing Procedures

Mayor Dobkowski received a call from a citizen whose water had been disconnected. The after-hours employee working had been directed not to turn the water back on even if the bill was paid. The policy should allow for customers to have services restored when payments are made.

Additionally, Mayor Dobkowski reviewed the customer's bill which clearly stated the due date had not passed. The bill had been paid on June 6th, but the check was rejected for insufficient funds. Utility Billing contacted the customer who stated the bill would be paid by June 12th. The customer set up an online payment for the 18th, but her water was disconnected.

Mayor Dobkowski reviewed Ordinance 2021-10, Section 1, Item B, which references dishonored checks. She believes that the water should not be disconnected until the citywide cut-off date to allow customers to address the issue.

Attorney Landt's interpretation of the current ordinance states that the water can be disconnected, but does not mandate immediate disconnection. The Commissioners agreed that the practice should not occur and directed Attorney Landt to add clarifying language in the ordinance.

Adjournment: Meeting adjourned by Mayor Dobkowski at 6:52 PM.

Attest:

_____
Lezli Merritt, MPA
City Clerk

Public Hearing: First Reading

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Public Hearing First Reading: Watercrafts in Lake Lillian Ordinance 2025-07

PRESENTING PARTY:

Mariah Moody, City Administrator

ITEM TYPE:

Public Hearing: First Reading

BACKGROUND:

At the June 17, 2025 meeting, the Commission directed staff to bring an Ordinance to prohibit use of all boats, kayaks, or other floatation devices unless authorized for official use by the Public Works Department.

RECOMMENDED ACTIONS:

Motion to approve as presented, amended, or denied, Ordinance 2025-07 Watercrafts in Lake Lillian, first reading, title only.

ATTACHMENTS:

2025-07 Watercrafts Prohibited in Lake Lillian

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

ORDINANCE 2025-07

AN ORDINANCE AMENDING CHAPTER 58, ARTICLE I, TO ADD SECTION 14 PROHIBITING USE OF BOATS, KAYAKS, OR OTHER FLOATATION DEVICES IN LAKE LILLIAN, PONDS OR RETENTION AREAS IN THE CITY; PROVIDING FOR PENALTIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 58 of the City Code provides restrictions and prohibited conduct at the Lake Lillian Park and other ponds and stormwater retention areas; and.

WHEREAS, the City Commission finds that use of boats, kayaks or other floatation devices in the waters of Lake Lillian, city ponds, or city stormwater retention areas pose the risk of unreasonably interfering with other users of the park (such as those fishing) and poses an unacceptable risk to persons using such devices; and

WHEREAS, the City Commission finds that it is in the public interest to prohibit the use of boats, kayaks, or other floatation devices in Lake Lillian, ponds, and retention areas located within the city.

NOW THEREFORE, BE IT ORDAINED by the City Commission of the City of Belleview, Florida that Chapter 58, Article I, Section 58 is amended to add Section 14 to prohibit use of boats, kayaks or other floatation devices on or in the waters of Lake Lillian, ponds or stormwater retention areas within the city, which Section shall read as follows:

"Chapter 58 - PARKS AND RECREATION

ARTICLE I. - IN GENERAL

Sec. 58-14. – Boating, Kayaking, and use of floatation devices prohibited.

(a) It shall be unlawful to boat, kayak, or use other floatation devices in the waters of Lake Lillian Park, ponds, or stormwater retention areas within the city.

(b) Any person using a boat, kayak, or flotation device in such waters shall be guilty of trespassing, except those persons authorized by the Public Works Department for maintenance."

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict with this ordinance are to the extent of such conflict repealed.

BE IT FURTHER ORDAINED that it is the intention of the City Commission that the provisions of this ordinance shall become and be made a part of the Code of Ordinances for the City of Belleview, Florida; that the sections of this ordinance may be renumbered or re-lettered to

accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon adoption.

CERTIFICATE OF ADOPTION AND APPROVAL

The above and foregoing ordinance was duly read and approved upon **First Reading** by a ___ to ____ vote of the City Commission of the City of Belleview, Florida, at a Regular Meeting held on _____,2025. Said Ordinance was duly read, passed, and adopted upon **Final Reading** by a ___ to ___ vote of the City Commission of the City of Belleview, Florida at a Public Hearing held on _____, 2025.

_____
CHRISTINE DOBKOWSKI
Mayor

Attest:

_____
LEZLI MERRITT
City Clerk

Approved as to Form and Legal Sufficiency for
the use and Benefit of the City of Belleview Only:

_____
FREDERICK E. LANDT, III
City Attorney

CERTIFICATE OF ADVERTISING

I HEREBY CERTIFY that foregoing Ordinance was advertised for a Public Hearing in the ____ _____ edition of the Voice of South Marion newspaper in accordance with Florida Statutes.

_____
LEZLI MERRITT
City Clerk

Public Hearing: Resolution 25-02

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Resolution 25-02: WRWSA Grant Program

PRESENTING PARTY:

Bob Titterington, Public Works Director

ITEM TYPE:

Public Hearing: Resolution

BACKGROUND:

The Withlacoochee Regional Water Supply Authority has a Local Government Water Supply Assistance Program which provides 50% funding on water conservation projects for utility customers. These funds will be used to provide education material and purchase home conservation tools that will be distributed to utility users at the 2026 Founder's Day Event.

RECOMMENDED ACTIONS:

Motion to approve Resolution 25-02: WRWSA Grant Program

ATTACHMENTS:

25-02 WRWSA Grant Program

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

RESOLUTION NO. 2025-02

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BELLEVIEW, FLORIDA, SITTING AS THE GOVERNING BOARD OF THE CITY OF BELLEVIEW WATER AND SEWER UTILITY, SUPPORTING THE CITY OF BELLEVIEW UTILITY DEPARTMENT'S "LOCAL GOVERNMENT WATER SUPPLY ASSISTANCE PROGRAM" APPLICATION TO THE WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY FOR THE DEVELOPMENT OF A CITYWIDE WATER CONSERVATION AND QUALITY PROTECTION PROGRAM; AUTHORIZING THE MAYOR TO EXECUTE THE APPLICATION AND ANY RELATED DOCUMENTS THAT MAY BE REQUIRED; AUTHORIZING THE PUBILC WORKS DIRECTOR TO DESIGNATE APPROPRIATE STAFF TO PERFORM THE TECHNICAL, FINANCIAL, AND ADMINISTRATIVE ACTIVITIES ASSOCIATED HEREWITH; PROVIDING THAT THIS RESOLUTION SUPERSEDES PRIOR ACTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Belleview City Commission (the "City Commission") is the Governing Board of the City of Belleview; and

WHEREAS, the City of Belleview is responsible for the operation and maintenance of the water and wastewater facilities and infrastructure of the city; and

WHEREAS, the City Commission recognizes that in order to protect the water resources of Belleview and to properly plan for the future needs of its citizens, the establishment of a Water Conservation and Water Resource Protection Program for the City and the Utility is essential; and

WHEREAS, the St. Johns Water Management District (the "SJWMD") has identified water conservation as an essential planning and protection element of its water resource management program; and

WHEREAS, the Withlacoochee Regional Water Supply Authority (the "Authority"), of which the City of Belleview is a member, was established to provide an entity to help ensure that an adequate and safe supply of water is available for the citizens of the region and the county; and

WHEREAS, the Authority has established the "Local Government Water Supply Funding Assistance Program" to which a member may apply for cooperative funding for water supply projects or projects relating to the development of water supply; and

WHEREAS, the Authority has determined that the establishment and development of water conservation programs support and further the intention of the water supply development of the region; and

WHEREAS, the City of Belleview has submitted an application to the Authority's funding assistance program to seek financial assistance in the development of a citywide water conservation program (the "Project") in order to provide water conservation supplies to residents.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Belleview as follows:

1. The above recitals are true and correct and are incorporated herein by reference and made a part hereof.

2. The City Commission hereby gives its official support for the Belleview Public Works Department to submit an application to the Withlacoochee Regional Water Supply Authority for cooperative funding in the development of the City's water conservation program.

3. The City Commission, in order to meet the terms of the financial assistance program, agrees to budget and expend on the Project an amount equal to or greater than the required fifty percent (50%) matching funds as required by the program.

4. The City Commission understands and agrees that it shall expend its required matching funds prior to the Authority expending its fifty percent (50%) match for the Project.

5. The City Commission hereby authorizes the Mayor to execute the referenced Application and the Commission further authorizes the Mayor to execute such additional documents including compliance assurances and related documentation required by the Authority in connection with the foregoing project.

6. The City Commission further authorizes the Belleview Public Works Director to designate appropriate staff to perform the technical, financial, and administrative activities associated herewith.

7. In the event of any conflict between this Resolution and any prior resolution or actions of the Board, this Resolution shall supersede and control.

8. If any section or part of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or

effect of any other section or part of this Resolution.

BE IT FURTHER RESOLVED that the Resolution shall take effect immediately upon its adoption.

PASSED AND RESOLVED by a ___ to ___ vote of the City Commission of the City of Belleview, Florida on the 1st day of July, 2025

_____
CHRISTINE DOBKOWSKI
Mayor

Attest:

_____
LEZLI MERRITT
City Clerk

Approved as to Form and Legal Sufficiency for
the use and Benefit of the City of Belleview Only:

_____
FREDERICK E. LANDT, III
City Attorney

CERTIFICATE OF POSTING

I HEREBY CERTIFY that foregoing Resolution was posted and available for public review on our website under Upcoming Public Hearings and in our online agenda packet prior to the Commission meeting in accordance with City policy

_____
LEZLI MERRITT
City Clerk

Unscheduled Audience

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Unscheduled Audience

PRESENTING PARTY:

Mayor Dobkowski

ITEM TYPE:

Unscheduled Audience

BACKGROUND:

Protocol:

1. Please speak clearly, stating your name and address for the record.
2. Each speaker is allowed a maximum of three (3) minutes, unless allotted more time by the Mayor.
3. Citizen comments will be directed to the City Commission and not addressed to a single staff person or the City Attorney, unless so directed by the Mayor.
4. Please give any documents or packets you may have for distribution to the Commission to the City Clerk. If you wish to have them distributed immediately, eight copies will be required.
5. After stating your concern or suggestion to the Commission, please take your seat.

While we understand the emotional aspect of some topics, we ask that you remain civil and respectful.

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

City Clerk

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Updates: City Clerk

PRESENTING PARTY:

Lezli Merritt, City Clerk

ITEM TYPE:

Other City Business/Department Updates

BACKGROUND:

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

Finance Department

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Updates: Finance Department

PRESENTING PARTY:

Marge Strausbaugh, Finance Director

ITEM TYPE:

Other City Business/Department Updates

BACKGROUND:

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

Public Works

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Public Works: City of Belleview Vulnerability Assessment

PRESENTING PARTY:

Bob Titterington, Public Works Director

ITEM TYPE:

Action Items

BACKGROUND:

The City of Belleview applied for and received a Planning Grant to perform a Vulnerability Assessment for stormwater for our city. The 100% grant will identify critical infrastructure areas vulnerable to stormwater impacts. This Vulnerability grant is the first step to assist the city to develop a comprehensive Stormwater Master Plan. Kimley Horn has prepared IPO 30 work order to provide the study in accordance with the grant requirements.

RECOMMENDED ACTIONS:

Motion to approve IPO work order number 30 in the amount of $119,910.00 to perform the Vulnerability Assessment in accordance with the Planning Grant from the Department of Environmental Protection.

ATTACHMENTS:

IPO 30 Vulnerability Assessment

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

Kimley»Horn

INDIVIDUAL PROJECT ORDER NUMBER 30

Describing a specific agreement between Kimley-Horn and Associates, Inc. ("Kimley-Horn"), and the City of Belleview (the "Client" or the "City") in accordance with the terms of the Master Agreement for Continuing Professional Services dated May 5, 2015, which is incorporated herein by reference.

Identification of Project:

Project: City of Belleview Vulnerability Assessment

Project Manager: Alan Garri, P.E.

Project Understanding

1. The City has received a Planning Grant from the Florida Department of Protection (FDEP) through the Resilient coastlines Program. The City has asked Kimley-Horn to conduct a vulnerability assessment pursuant to FS 380.0093 in regard to flooding. The following tasks are excluded from this project:

    a) Assemble Steering Committee

    b) Conduct Steering Committee Meeting

    c) Conduct Public Outreach Meetings

    d) Local Mitigation Strategy

    e) Peril of Flood Compliance

2. The City will be responsible for all communication, coordination, and submittal of deliverables to the FDEP. Communication may consist of submittal of quarterly reports, reimbursement requests, email correspondence, and grant work plan deliverables.

With this project understanding in mind, the specific scope of services to be provided by Kimley-Horn is described below.

Specific Scope of Basic Services

<u>Task 1 – Kickoff Meeting</u>

A. Kimley-Horn will attend a virtual kickoff meeting with the City to introduce team members, discuss the scope of work, establish the lines of communication and flow of information. Discussions items will center on the Vulnerability Assessment.

B. Kimley-Horn will prepare a register to track data collected from the City and to be further supplemented in Task 2. Data required from the City is detailed below in the Information Provided by Client section of the IPO.

C. Deliverables will include:

    1) Agendas and sign-in sheet for the meeting including location, date and time

    2) Copy of presentation used during the kickoff meeting.

    3) Meeting highlights and summary of action items.

Task 2 – Data Collection

A. Kimley-Horn will review the data provided by the City and will conduct a review to determine the quality of the data for use in the analysis and if additional datasets will be required.

B. Kimley-Horn will also collect the following published data:

1) NOAA 13 Atlas rainfall depths for 100-yr/1-day and 500-yr/1-day events

2) Latest Federal Emergency Management Agency (FEMA) Flood Maps

3) FEMA FIS predicted 100-yr storm surge event

4) Topographic data from Marion County and SWFWMD

C. Deliverables will include:

1) A technical memorandum to outline the data compiled and findings of the gap analysis include:

a. A summary report to include recommendations to address the identified data gaps.

b. A background data catalog consistent with FDEP GIS Data Standards that outline the datasets compiled and raw data sources

c. Flood Risk Scenario Matrix consistent with FDEP GIS Data Standards

2) GIS files with appropriate metadata complied to include locations of critical assets owned or maintained by the City, as well as regionally significant assets that are classified and as defined in FS 380.0093 (2)(a) 1-4, F.S.

Task 3 – Exposure Analysis

A. Kimley-Horn will perform an exposure analysis to identify the depth of water caused by each flood scenario required by FS 380.0093, F.S. The water surface depths (i.e. flood scenarios) used to evaluate flooding shall include rainfall-induced storm surge and compound flooding as well as the scenarios and standards used for the exposure analysis shall be pursuant to FS 380.0093. The study area shall be populated with DEM and inundation data from the water management district's or County's ICPR model to general flood rashers. GIS files and associated metadata will adhere to the Resilient Florida Program's GIS Data Standards, and raw data sources shall be defined within the associated metadata.

B. A preliminary identification of vulnerable areas, as reasonably defined by topography or exposure limits will be established based on flooding depths.

C. Deliverables will include:

1) A draft Vulnerability Assessment report that provides details on the modeling process, type of models utilized, and resulting tables and maps illustrating flood depths for each flood scenario.

2) GIS files with results of exposure analysis for each flood scenario, as well as the appropriate metadata that identifies the methods used to create the flood layers.

Task 4 – Sensitivity Analysis

A. Kimley-Horn will perform the sensitivity analysis to measure the impact of flooding on assets and to apply the data from the exposure analysis to the inventory of critical assets created in the Data Collection task. The sensitivity analysis shall include an evaluation of the impact of flood severity on each asset type and at each flood scenario, and a risk level will be assigned to each asset. Once the paired asset threat matrix has been populated with this data, qualitative risks (i.e. high, medium, or low) will be assigned based on direct or operational impact to the assets, infrastructure, and communities.

B. Deliverables for this task will include:

1) A drafted Vulnerability Assessment report that provides details on the findings of the sensitivity analysis and includes visual presentation of the data via maps and tables, based on the statutory required scenarios and standards.

2) An initial list of critical and regionally significant assets that are impacted by flooding. The list of critical and regionally significant assets must be prioritized by area or immediate need and must identify which flood scenario(s) impact(s) each asset.

3) GIS files with results of the sensitivity analysis for each critical asset as well as the appropriate supporting metadata.

Task 5 – Identify Focus Areas

A. Kimley-Horn will work collaboratively with the City to identify focus areas following the guidelines in Chapter 2 of the Florida Adaptation Planning Guidebook. Based on the exposure and sensitivity analyses, focus areas shall be assigned to locations that are particularly vulnerable and require the development of adaptation strategies. GIS files and associated metadata will adhere to the Resilient Florida Program's GIS Data Standards and raw data sources shall be defined within the associated metadata.

B. Deliverables for this task will include:

1) A technical memorandum summarizing the identified focus areas with justification for choosing each area.

2) Tables listing each focus area with any critical assets that are contained within the focus area.

3) GIS files and associated metadata illustrating geographic boundaries of the identified focus areas.

Task 6 – Final Vulnerability Assessment Report

A. Kimley-Horn will prepare a final Vulnerability Assessment report pursuant to the requirements of FS 380.093, F.S. The final report will include results from the exposure and sensitivity analyses, as well as a summary of identified risks and assigned focus areas. It will contain a list of critical and regionally significant assets impacted by flooding, specifying the flood scenario(s) impacting each asset. GIS files and associated metadata will adhere to the Resilient Florida Program's GIS Data Standards, and raw data sources shall be defined within the associated metadata.

B. Deliverables for this task will include:

1) A final Vulnerability Assessment Report providing details on the results and conclusions of analyses, including illustrations via maps and tables, based on the statutory required scenarios and standards in FS 380.093, F.S.

2) A final list of critical and regionally significant assets impacted by flooding. The list of critical and regionally significant assets will be ranked by area or immediate need and identify which flood scenario(s) impact(s) each asset.

3) All electronic mapping data used to illustrate flooding impacts identified in the report, including geospatial data in an electronic file format and GIS metadata.

Task 7 – Public Presentation

A. This task will include two meetings to present the results of the vulnerability assessment to City Commission at a regular commission meeting. The City will prepare the normal public notifications, commission agenda item, and materials used for the presentation to the City Commission. Kimley-Horn will prepare maps, graphics, and project write ups needed for the presentation. The public meeting will be held in person.

B. Deliverables for this task will include:

1) Participation in two in-person public meeting

2) Meeting agendas to include location, date and time of meeting

3) Meeting sign-in sheets with attendee names and affiliation

4) A copy of the presentation(s)

Task 8 – Adaptation Plan

A. Kimley-Horn, with assistance from the City, will complete an Adaptation Plan that considers the Florida Adaptation Planning Guidebook and includes the identification of adaptation strategies and ranking of adaptation needs. The assistance from the City is expected to include but not be limited to review and comment on the adaption strategies and ranking of adaption needs to align with the City's priorities. The plan will also include a list of ranked projects for each asset class as defined in FS 380.093(2), F.S., for consideration and implementation. The draft adaptation plan will be developed in this scope and will be finalized under an additional IPO for the implementation plan in the future.

B. Deliverables for this task will include:

1) Draft Adaptation Plan

Task 9 – Project Management

A. Kimley-Horn will participate in up to 12 project status meetings to update the City on the progress of task completion.

Information Provided by the Client

Kimley-Horn shall be entitled to rely on the completeness and accuracy of all information provided by the City or the City's consultants or representatives. The City shall provide all information requested by Kimley-Horn during the Project, including but not limited to the following:

1. Latest GIS file including shapefile of the City's boundary.
2. Latest stormwater model (ICPR4). If a stormwater model isn't available Kimley-Horn will utilize the latest water management district model.
3. Latest Digital Elevation Model.
4. Inventory for stormwater/water/wastewater assets as available - including as-builts for pump stations and treatment plants.
5. City-maintained streets.
6. Shelters/Schools/Hospitals/City building — shapefile of building footprints and available finished floor information or as-built drawings.
7. City-maintained parks.

Additional Services If Required

Services requested that are not specifically included can be provided under a contract amendment, a new and separate IPO agreement, or on an hourly basis upon written authorization.

Schedule

Kimley-Horn will provide the scope of services as expeditiously as practicable with the goal of meeting a mutually agreeable schedule.

Fee and Billing

Kimley-Horn will perform the Scope of Services for the fees shown in the table below.

Task Description	*Lump Sum Fees*
Task 1 – Kickoff Meeting	$6,060
Task 2 – Data Collection	$12,000
Task 3 – Exposure Analysis	$21,070
Task 4 – Sensitivity Analysis	$24,000
Task 5 – Identify Focus Areas	$6,160
Task 6 – Final Vulnerability Assessment Report	$10,060
Task 7 – Public Presentation	$5,780
Task 8 – Adaptation Plan	$33,180
Task 9 – Project Management	$1,600
Total Authorized Fee	***$119,910***

Services provided under this IPO will be invoiced monthly. All invoices will include a description of the services provided. Approval from the City shall be required for all invoiced travel expenses and meetings.

ACCEPTED:

THE CITY OF BELLEVIEW, FLORIDA	KIMLEY-HORN AND ASSOCIATES, INC.
BY: _____	BY: _____
	Alan J. Garri, P.E.
TITLE: _____	TITLE: Vice President
DATE: _____	DATE: June 17, 2025

Kimley»Horn

TABLE A
COST ESTIMATE FOR SERVICES

PROJECT: Belleview Vulnerability Assessment
CLIENT: CITY OF BELLEVIEW
KHA PM: ALAN GARRI, P.E.
BASIS FOR ESTIMATE: KHA STANDARD CONSULTANT RATES FOR 2024

SHEET: 1 of 1
DATE: 6/16/2025

		DIRECT LABOR (MAN-HOURS)									
		Senior Professional II	Senior Professional I	Professional	Analyst & Const. Rep.	Technical Support	Support Staff	LABOR HOURS	EXPENSE $	SUB LABOR TOTAL	KIMLEY-HORN LABOR TOTAL
TASK ID	TASK DESCRIPTION	$300.00	$250.00	$200.00	$190.00	$140.00	$90.00				
1	Kickoff Meeting	2	6	8	11		3	30			$ 6,060.00
2	Data Collection	4	8	12	16	24		64			$ 12,000.00
3	Exposure Analysis	12	16	18	24	36	3	109			$ 21,070.00
4	Sensitivity Analysis	14	18	20	30	40		122			$ 24,000.00
5	Identify Focus Areas	2	6	8	12		2	30			$ 6,160.00
6	Final Vulnerbility Assessment Report	6	10	10	16		8	50			$ 10,060.00
7	Public Presentation	2	6	8	10		2	28			$ 5,780.00
8	Adaptation Plan	16	24	30	46	52	4	172			$ 33,180.00
9	Project Management	2	4					6			$ 1,600.00
	TOTALS:	60	98	114	165	152	22	611	$ -	$ -	$ 119,910.00
										GRAND TOTAL:	**$ 119,910.00**

Police Department

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Updates: Chief of Police

PRESENTING PARTY:

Terry Holland, Chief of Police

ITEM TYPE:

Other City Business/Department Updates

BACKGROUND:

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

Information Technology

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Updates: Information Technology

PRESENTING PARTY:

Kevin Towne, IT Director

ITEM TYPE:

Other City Business/Department Updates

BACKGROUND:

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

City Attorney

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Updates: City Attorney

PRESENTING PARTY:

Fred Landt, Attorney

ITEM TYPE:

Other City Business/Department Updates

BACKGROUND:

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

City Administrator

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Updates: City Administrator

PRESENTING PARTY:

Mariah Moody, City Administrator

ITEM TYPE:

Other City Business/Department Updates

BACKGROUND:

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.

Commission Updates

CITY COMMISSION MEETING AGENDA ITEM REPORT

DATE OF MEETING: July 1, 2025

AGENDA ITEM:

Commission Updates

PRESENTING PARTY:

Mayor Dobkowski

ITEM TYPE:

Commission Updates

BACKGROUND:

Updates From:

- Commissioner Ray Dwyer
- Commissioner Ron Livsey
- Commissioner Michael Goldman
- Commissioner Bo Smith
- Mayor Christine Dobkowski

RECOMMENDED ACTIONS:

ATTACHMENTS:

The Commission reserves the right to postpone any decision on audience, or walk-in requests until sufficient time has been allowed for review of documentation.